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**SOUTHAMPTON CITY COUNCIL**  
**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE**  
**MINUTES OF THE MEETING HELD ON 10 JULY 2014**

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**Present:** Councillors Moulton (Chair), Fitzhenry, Hannides (Vice-Chair), Morrell, Thorpe, Dr Paffey, Baillie, Denness and Hammond

**Also in Attendance:** Leader of the Council – Councillor Letts  
Cabinet Member for Education and Change – Councillor Jeffery  
Cabinet Member for Resources and Leisure – Councillor Barnes-Andrews

8. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted the apologies of Mr Wharton, Mrs Topp and Councillor Stevens. The Committee also noted that following receipt of the temporary resignation of Councillor Coombs from the Overview and Scrutiny Management Committee, the Head of Legal and Democratic Services, acting under delegated powers, had appointed Councillor Hammond to replace her for the purposes of this meeting.

9. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

**RESOLVED** that the minutes of the Committee Meeting on 12<sup>th</sup> June 2014 be approved and signed as a correct record.

10. **FORWARD PLAN**

The Committee considered the report of the Assistant Chief Executive, detailing the items requested for discussion from the current Forward Plan.

**RESOLVED**

- (i) on consideration of the briefing papers relating to “Southampton City Strategy 2014-2025” and “Council Strategy 2014-2017”, the Committee recommended that:
  - a) the issue of ‘travelling around the city’ be reflected in the Southampton City Strategy 2014-2025; and
  - b) when the targets for the Southampton City Strategy 2014-2025 and the Council Strategy 2014-2017 were available, that they be circulated to the Overview and Scrutiny Management Committee for comment.
- (ii) on consideration of the briefing paper relating to “Implementing the Council Strategy – Next Phase of the Transformation Programme”, the Committee recommended that :

- a) information on the progress made with the sub £100k procurement initiative be circulated to the Overview and Scrutiny Management Committee; and
  - b) the Cabinet Member for Education and Change be requested to attend the November meeting of the Overview and Scrutiny Management Committee and provide details of the projected savings and timescales against the Transformation projects and work- streams.
- (iii) on consideration of the briefing paper relating to “Consultation on Proposed Changes to the General Fund Revenue and Capital Budget”, the Committee recommended that, where available, background papers for each budget line in Appendix 2 of the cabinet report “Summary of Efficiencies and Service Reductions”, be circulated to the Overview and Scrutiny Management Committee.

11. **AIR QUALITY SCRUTINY INQUIRY - TERMS OF REFERENCE**

The Committee considered the report of the Assistant Chief Executive, seeking approval of the draft terms of reference and inquiry plan.

**RESOLVED**

- (i) that the draft terms of reference for the Scrutiny Inquiry be approved; and
- (ii) that following consultation with the Chair of the Scrutiny Panel, authority be delegated to the Assistant Chief Executive to finalise the inquiry plan.

12. **MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE**

The Committee received and noted the report of the Assistant Chief Executive, detailing the actions of the Executive and monitoring progress of the recommendations of the Committee.